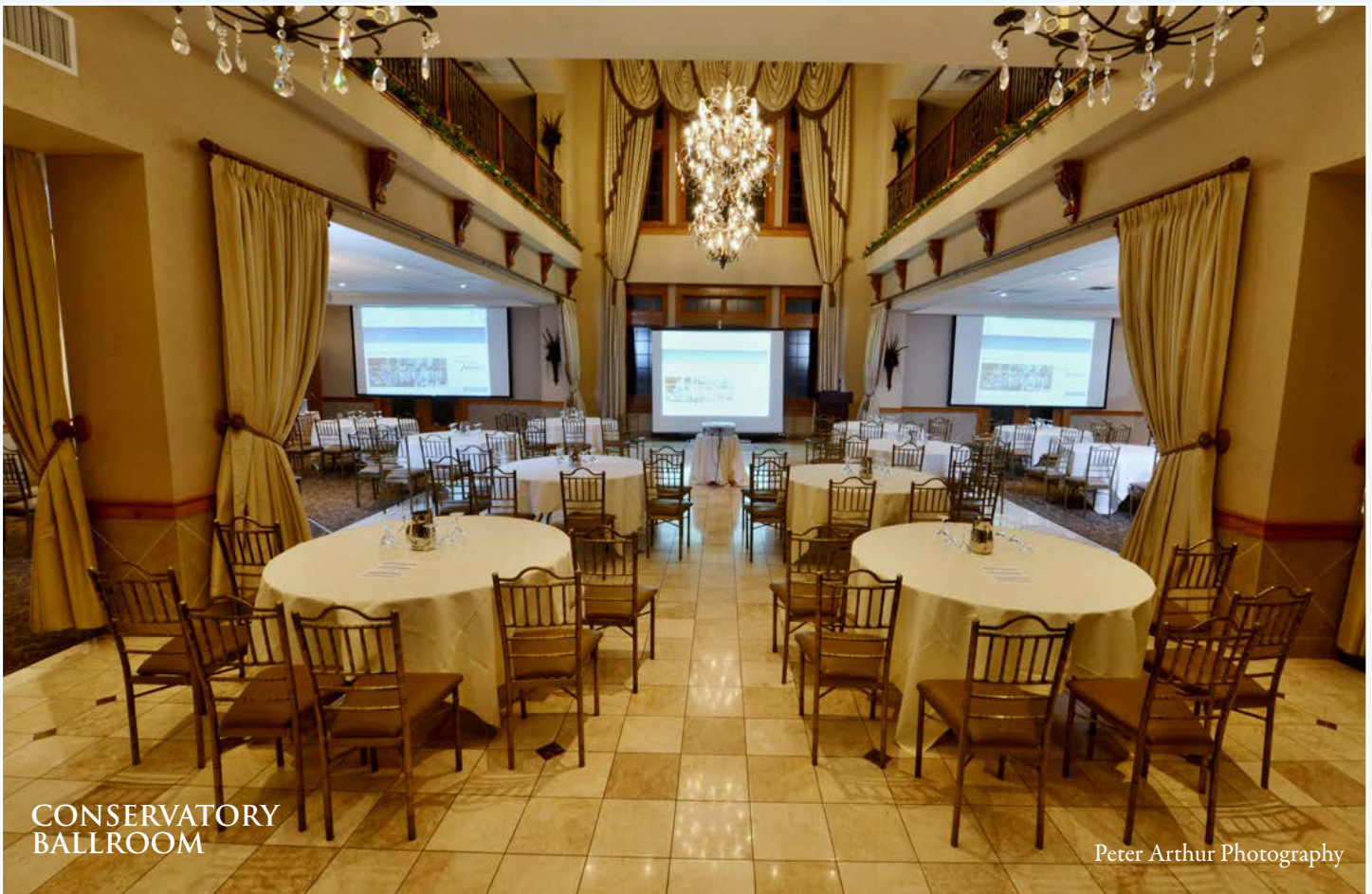


TALAMORE CONFERENCE PLANNER

2020 TO 2021



Talamore Conference and Meeting Packages offer a wide range of services, technical support and food service. The Meeting Planners and Conference Services Team at Talamore work closely with you to customize your event and fit your specific needs, as well as those of your clients and associates.

ROOM DIMENSIONS & CAPACITY CHART

	Conservatory Ballroom	Conservatory Mezzanine	Magnolia Ballroom	Monet Garden
Dimensions	64' x 50'	n/a	70' x 30'	34' x 52'
Square Feet	3200	1768	2100	1768
Theater-Style	300	150	250	200
Crescent Rounds	102	48	60	36
U-Shape	80	50	40	40
Classroom	150	80	92	100
Cocktail Party	300	200	225	200
Banquet	200	120	150	140

DAY MEETING PACKAGE

The Talamore Classic Day Meeting Package

Continental Breakfast
 AM Beverage Refresh
 Lunch Buffet
 PM Break
 General Session Room Rental
 Wi-Fi Internet Access
 Podium & Standard Microphone Use
 LCD Projector & Screen
 Complimentary Self-Parking

INCLUDED IN THE DAY MEETING PACKAGE

CONTINENTAL BREAKFAST

- Bagels • Scones • Danish • Muffins • Cream Cheese, Preserves & Butter
- Two Assorted Fruit Juices • Water • Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

AM BREAKFAST REFRESH

- Refresh of Pepsi Soft Drinks, Water, Freshly-brewed Colombian Coffee & Decaffeinated Coffee & Assorted Teas

LUNCH BUFFET *(hot lunch upgrade available)*

- Chef's Soup du Jour or Fresh Cut Fruit Display
- Caesar Salad or Tossed House Salad, Sherry Vinaigrette
- Roast Beef • Baked Ham • Turkey • American & Swiss Cheese
- Potato Salad • Cole Slaw • Sliced Tomato & Onion • Assorted Condiments & Breads
- Assorted Cookies & Brownies
- Pepsi Soft Drinks • Lemonade • Iced Tea • Water
- Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

PM BREAK

- Homemade Chocolate Chip & Oatmeal Raisin Cookies and Pretzel Logs
- Pepsi Soft Drinks, Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas



ADDITIONAL AUDIO-VISUAL EQUIPMENT & SERVICES

- The Talamore Conservatory Ballroom is equipped with “Talavision”
 - Four 6.5’ high x 11.5’ wide Drop-down Screens with Drop-down LCD projector
- Talamore has AV & Teleconferencing Capabilities
 - Hands-free Speaker Phones
 - Poly-Com Conference Phone
 - LCD Projector
 - Standard Screen
- Wireless Hand-held Microphones and Lavalier Microphones
- Choose from a variety of Flip Charts and Boards.
 - Standard Flip Chart with Pad & Markers
 - Post It-style Flip Chart
 - Whiteboard
- An on-site IT Technician is available; 7 days advance notice is required
 - Emergency Photocopying

ADDITIONAL CLUB SERVICES & MEETING ENHANCEMENTS

Wide Variety of Food & Beverage Menus

Breakfasts • Brunches • Lunches
Breaks • Cocktail Receptions • Dinners
Theme Parties &
Custom Menu Options Available

- 18 hole Golf & Tournaments
- Team Building Programs available,
ask your Event Specialist
for rates and options



MEETING BUFFET UPGRADES

APPETIZER & SALAD

- Fresh Cut Fruit Display
- Fusilli & Pesto Salad, Tossed House Salad, Sherry Vinaigrette

ENTREES

Select Two Entrees within One of the Following Buffets

All Entrees served with Dinner Rolls & Butter, and Chef-Selected Accompaniments & Desserts

HOLE IN ONE BUFFET ›

Choice of Two

- Chicken Champignon, White Wine Mushroom Cream
- Breast of Turkey, Pan Gravy, Stuffing, Fresh Cranberry Sauce
- Cheese Manicotti, Tomato Sauce, Parmesan Cheese
- Broiled Tilapia, Lemon Butter
- Chicken Chasseur, Tomatoes, Mushrooms, White Wine
- Ravioli, Spinach, Asiago, Wild Mushroom Cream

BACK NINE BUFFET ›

Choice of Two

- Beef Stroganoff, Egg Noodles, Demi Glacé Cream
- Seared Chicken & Mushrooms, Marsala Wine Sauce
- Broiled Sole, Lemon Caper Butter
- Grilled Chicken, Penne Pasta, Roasted Tomato Carbonara

EAGLE BUFFET ›

Choice of Two

- Seafood Scampi, Penne Pasta, Garlic Butter
- Rotisserie Chicken, Crab, Asparagus, Lemon Butter
- Seared Chicken, Mezzi Rigatoni Carbonara
- Sliced Top Round of Beef au Jus



Ravioli, Spinach, Asiago, Wild Mushroom Cream





BUSINESS MEETING BREAKS

EYE OPENER ›

Bagels, Scones, Danish, Muffins, Cream Cheese, Preserves & Butter

Two Assorted Fruit Juices, Tap Water

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

HEALTHY START ›

Bagels, Scones, Danish, Muffins, & Assorted Breakfast Breads

Cream Cheese, Preserves & Butter

Sliced Fresh Fruit, Yogurt, Granola

Two Assorted Fruit Juices, Water

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

PRESIDENTIAL ›

Banana Bread, Zucchini Bread, Bagels, Croissants, Danish, Muffins

Cream Cheese, Preserves & Butter

Sliced Fresh Fruit, Yogurt, Granola

Assorted Cereal Station

Two Assorted Fruit Juices, Water

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Teas

PHILLY STYLE ›

Tastykakes, Soft Pretzels

Water, Assorted Soft Drinks

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

HIGH ENERGY ›

Popcorn, Potato Chips, Pretzels, Candy Bars

Water, Assorted Soft Drinks

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

HEALTHY CHOICE ›

Sliced Fresh Fruit, Yogurt, Granola Bars, Fresh Crudite Tray

Water, Mineral Water, Assorted Soft Drinks

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas

EUROPEAN STYLE ›

Cheese Board, Assorted Imported Cheeses, Capicola, Salami, Pepperoni

Fresh Cut Fruit, Breads, Crackers, Dijon Mustard, Fig Jam

Water, Mineral Water, Assorted Soft Drinks

Freshly-brewed Colombian Coffee, Decaffeinated Coffee & Assorted Teas





Prices are effective for events held through the end of the calendar year.
Pricing will increase 3% for all events held on or after January 1 of the subsequent calendar year.
Enhancement prices are in conjunction with established Meeting Package prices.
Prices may be subject to change prior to receipt of signed contract. Minimums apply.
Fees apply for extended time, subject to availability. \$120 Minimum Staff fee applies
for groups of less than 20 people. No Staffing Fee for the Day Meeting Package.



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