

Talamore Conference Planner

Talamore Conference and Meeting Packages offer a wide range of services, technical support and food service. The Meeting Planners and Conference Services Team at Talamore work closely with you to customize your event and fit your specific needs, as well as those of your clients and associates.

Room Dimensions & Capacity Chart

	Conservatory Ballroom	Mezzanine	Magnolia	Monet Garden I	Monet Garden II
Dimensions	64' x 50'	N/A	43' x 30'	34' x 52'	32' x 26'
Square Feet	3200	1768	1290 + Foyer	1768	832
Theater-Style	300	150	100	200	70
Conference	80	60	35	50	20
U-Shape	80	50	36	40	20
Classroom	150	80	50	100	30
Cocktail Party	300	200	170	200	80
Banquet	200	120	100	140	40

Day Meeting Package

The Talamore Classic Day Meeting Package is priced per person and includes...

Continental Breakfast
AM Beverage Refresh
Lunch Buffet
PM Coffee Break

Meeting Room Rental
High-Speed Internet Access
Podium & Standard Microphone Use
Complimentary Self-Parking

Package price is per person / per day Monday through Thursday, is based on a minimum of 25 guests and varies by date, meeting space, and menus and services chosen. Package price INCLUDES tax and gratuity. Weekend day packages are also available.

Complete Meeting Package

Choose Talamore for your next multi-day meeting. Talamore's CMP includes overnight accommodations at one of our local lodging partners. Pricing is competitive and specially-priced Value Dates are available.

Package price is per person / per day Monday through Thursday and vary by date, meeting space and services chosen. Package price INCLUDES tax and gratuity. Weekend and single occupancy packages also available. A minimum 10 or more rooms for 2 nights is required.

Audio-Visual Equipment & Services

- The Talamore Clubhouse is Wi-Fi enabled in all rooms with an internal speed of 54 GBS and download speed of 10 MBS.
- The Conservatory Ballroom and Magnolia Room are each rated for up to 100 Wireless Connections.
- The Monet Garden Room I is rated for up to 60 Wireless Connections.
- Three Laptop Computers are available, equipped with Microsoft Publisher, Power Point and other software. Cost: \$100 each. For other Special Presentation Software, please notify our staff in advance.
- The Talamore Conservatory Ballroom is equipped with "Talavision", four 4' high x 8' wide Drop-down Screens with Drop-down LCD projector. Cost: \$500 for both floors; all four screens / projectors; \$250 for one floor; 2 screens / projectors. The Magnolia Room is also equipped with "Talavision", one 4' high x 8' wide Drop-down Screen with projector. Cost: \$100. Combination TV / VCR / DVD units are also available. Cost: \$80 each.
- An on-site IT Technician is available; 48-hour advance notice is required. Cost: \$100 per technician / per hour.
- Talamore has Teleconferencing Capabilities featuring Hands-free Speaker Phones. Cost: \$75 per speaker phone. Usage is billed at a rate based on line usage and local or toll calling, as applicable.
- A Microphone and Podium can be provided at no charge.
- Wireless Hand-held Microphones and Lavalier Microphones are available. Cost: \$50 each.
- Choose from a variety of Flip Charts and Boards. Standard Flip Chart with Pad & Markers. Cost: \$50 each. Post It-style Flip Chart. Cost: \$75 each. Whiteboard. Cost: \$100 each.

Audio-Visual Equipment and Services prices do not include tax.

Additional Club Services & Meeting Enhancements

Wide Variety of Food & Beverage Menus

Breakfasts • Brunches • Lunches • Breaks • Cocktail Receptions • Dinners • Theme Parties
Custom Menu Options Available

Spacious Inn or Hotel Accommodations

Gift Cards

Welcome Amenities

Golf Rounds & Tournaments
Putting Green & Practice Area Access

Outdoor Pool Use & Outdoor Tennis Court Access (in season)
Fitness Center Access
Spa Treatments

Team Building Programs

Shuttle Services

Prices are effective for events held through 12/31/2011. Pricing will increase 3% for all events held on or after 1/1/2012. Enhancement prices are in conjunction with established Meeting Package prices.

Prices may be subject to change prior to receipt of signed contract.

Minimums apply. Fees apply for extended time, subject to availability.